



Arts In The Plaza

Long Beach's Weekly Arts Festival

Saturdays May 26-Oct. 27, 2018 (not including June 2 & Oct 13) 10am-3pm

artsintheplaza.com aitplaza@gmail.com

Arts in the Plaza 2018 Application

Name (print): _____

Business Name: _____

Address: _____

E-Mail: _____

Cell Phone: _____ Home Phone: _____

Website: _____

Please describe the art you will be exhibiting. You must include all items you propose to display and sell. Only your own original, handcrafted work is permitted. This description will be published in our vendor directory on our website.

Where do you create your art? _____

What inspires you? _____

How did you learn about Arts In The Plaza? If you were referred by a person, please give us their name.

Which art group will you be joining? (You must hold a current membership to one of our sponsoring non-profit organizations to join AITP. All individual annual memberships are \$25 and are tax deductible.)

____ Artists in Partnership

____ Long Beach Art League

____ West End Arts

Please make your check or money order payable to: Arts In The Plaza

Send application fee and signed application to: Arts In The Plaza

PO Box 44

Long Beach, New York 11561

Your application must include at least one photograph of you creating your art.

Email your photo to aitplaza@gmail.com.



AITP Responsibilities of the Participants

- The 2018 vendor fee for Arts In The Plaza is \$425 for unlimited Saturdays from May 26-Oct. 27, 2018 (not including June 2 and Oct 13). Returning vendors receive a discounted vendor fee of \$300.
- Referral bonus! Receive \$25 cash for every new artist you refer that successfully joins AITP. Your name must be written on their application as their referral to qualify for the bonus.
- Only original, handcrafted work is permitted to be exhibited.
- You must submit at least one photograph of you creating your art. Email photos to aitplaza@gmail.com.
- Setup is 8am to 10am. No setup is permitted before 8am.
- Vendors are expected to keep their booths set up from 10 am to 3 pm.
- Our event location is Kennedy Plaza, 1 W Chester St, Long Beach, NY 11561.
- Vendors must check in with the manager each week prior to setting up.
- All vehicles must be parked in the designated area behind City Hall with an AITP Parking Permit displayed. This will be strictly enforced.
- Spaces are approximately 10' x 10' and will be assigned by the manager.
- Occasionally spaces are reserved for musical performances or for the use of sponsoring organizations and are unavailable.
- You must bring your own setup. Arts In The Plaza does not provide tents, chairs, tables or racks.
- All tents, display racks and displays must be appropriately weighted and anchored in accordance with the manufacturer's specifications. We require a minimum of 8 pounds on each tent leg.
- Each vendor is responsible for cleaning up and disposing of any trash in their area.
- You are responsible for your booth and your artwork at all times.
- You are responsible for obtaining your own liability insurance coverage, if you choose.
- NYS law requires that you register with the Tax Department and obtain a *Certificate of Authority*.
- All Exhibitors must hold a current membership to one of the three sponsoring non-profit 502(c)3 organizations:
 - Long Beach Art League - www.longbeachartleague.com
 - Artists in Partnership, Inc. - www.aip-arts.org
 - West End Arts Visual Artists Guild, Inc. - www.westendarts.org
 - Individual membership is \$25 annually.
- If our event is cancelled due to weather, we will notify you via email.

AITP Waiver

Arts In The Plaza retains, at their absolute discretion, the right to prohibit any craftsperson from exhibiting. We reserve the right to accept and/or deny any vendor. Vendors may be immediately required to remove any items not consistent with our high artistic standards. If a vendor fails to comply with any or all of the Responsibilities of the Participants, they may be required to leave the show without further notice or recourse and without a refund of any money paid.

There are a limited number of spots, and quotas will be set by Arts In The Plaza on all merchandise. The Exhibitor agrees that he/she is solely responsible for his/her work, person and property at all times and will not hold Arts In The Plaza responsible or liable for any losses or damages to property or injury to person.

*****I have read the Responsibilities of the Participants, and the Waiver. I understand and agree to adhere to the rules and requirements of Arts In The Plaza.*****

Signature: _____ Date _____

For office use only: Check # _____ \$ _____ Date _____ Art Group _____